

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
MINUTES
AUGUST 20, 2003**

PRESENT: Crystal Berg, Jennifer Borup, George Kamps, and Douglas Knight

EXCUSED: None

STAFF PRESENT: Kimberly Nania, Ph.D, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Minute Taker; Division of Enforcement and other Staff

GUESTS: Marc Herstand, NASW; Joanne Barndt, UW-Milw/WCSWE; Carol Thomas, Winnebago Mental Health; Leona Lewis, Upper Iowa University; Judy Martin, UW-Green Bay; Dorothea Epple, UW-Oshkosh

CALL TO ORDER

George Kamps called the meeting to order at 9:10 a.m. A quorum of four members was present.

AGENDA

Addendum to the Agenda:

- Under Heading, Informational - Add: ASWB Handout Regarding Correction to ASWB Model SW Practice Act

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF JULY 24, 2003

Amendments to the Minutes:

- Page 1, indicate Crystal Berg left at 12:09pm.
- Page 3, Under Training Certificate Courses from WWTC – Make the following changes to the paragraph: Begin the paragraph with sentence “WWTC requested approval to develop training certificate courses.” Second sentence delete “some” and insert “to” after courses add “from Upper Iowa”. Third sentence start it with “Technical school”, delete “can” and insert “may”, delete “individual” insert “the school”, delete “institution” insert “BSW program”, delete “coming from a technical college” after “documentation” add “of same”.

- Page 3, Under Distance Education Courses – Delete “some” and insert “two” and after “Hanes” insert “from Upper Iowa”.
- Page 3 & 4, Under Course Work Required to Meet LCSW Requirements for Clinical SW – Insert after regarding “MSW” and change “Ms.” to “Dr.”
- Page 4, Under Chris Mitcheltree – change “her” to “him”
- Page 5, Under Speaking Engagements – Add at the end of the last sentence “and answer questions.”

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Bureau Director, reported to the Section that the Department discussed the scheduling of meetings for the year 2004. Some Boards/Sections may be asked to meet less than once a month. The Social Work Section will remain meeting every month due to the large volume of applications they must review for approval.

Dr. Nania shared a new procedure regarding the submission of agenda items, which requires staff to complete a form when submitting their documents to be included in the agenda packet. The Section would prefer not to see these forms in the agenda packets. Dr. Nania will bring the Sections request forward to the appropriate staff for consideration. At this time, this is the procedure implemented by the Department and will remain in place until further notice.

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF THE AGENDA

There were no stipulations to be presented before the Section.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section and will check the status of a request for a change in the licensee education requirements for a proposed statute change that did not appear on the report.

REPORT ON AODA TASKFORCE GEORGE KAMPS

George Kamps provided a report to the Section regarding the first AODA Taskforce meeting and the different proposals submitted by taskforce committee members. After much discussion, the Section took the following action:

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to request John Schweitzer, Legal Counsel to provide information to the Section whether the issue is title certification and what are the types of disciplinary actions have been addressed in DHFS. Motion carried unanimously.

The Section will discuss this issue further at their September meeting.

FINAL APPROVAL OF EDGEWOOD COLLEGE HUMAN SERVICES COURSES - BARBARA SHOWERS

The Section reviewed the course information provided by Barbara Showers, Office of Education and Examination, regarding approval of Edgewood College Human Services Courses. The Section took the following action:

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to approve the Edgewood College courses HS 300, HS 302, HS 303 and HS 304 for training certificate courses. Motion carried unanimously.

MOTION: Jennifer Borup moved and seconded by Douglas Knight, to request Barbara Showers to communicate with a letter to Edgewood College the Section does not approve HS 400 Human Service Internship as a course. The Board does not routinely approve internships as part of the Board process.

TRAINING CERTIFICATE COURSES FROM WESTERN WISCONSIN TECHNICAL COLLEGE (WWTC)

The topic was postponed until the next Section meeting.

The Section had a discussion regarding maintaining the list of training certificate courses.

MOTION: Jennifer Borup moved and seconded by Crystal Berg, to designate the Office of Education and Examination to maintain the list and materials related to Training Certificate courses. Motion carried unanimously.

APPEARANCE REGARDING APPLICATION FOR KELLY DOBSON

An appearance by Kelly Dobson before the Section occurred at 11:28 a.m. today and will be deliberated upon in closed session.

DISCUSSION OF DISTANCE EDUCATION COURSES FOR TRAINING CERTIFICATES

The Section will postpone further discussion until the next meeting.

PRESENTATION OF COURSE WORK REQUIRED TO MEET LCSW REQUIREMENTS FOR CLINICAL SOCIAL WORK CONCENTRATION JUDY MARTIN

Judy Martin, UW-Green Bay presented to the Section copies of syllabi for courses to be on file with the Department of Regulation and Licensing, Office of Education and Exams. The syllabi will be reviewed by the Section, any action regarding these courses will be postponed until the next Section meeting.

DISCUSSION REGARDING SWTC COURSES BY TECHNICAL COLLEGES ARE THEY FOUR CREDIT CAMPUS'S

This topic has been postponed to the next Section meeting for further discussion.

DISCUSSION REGARDING GRANDFATHERING FOR REINSTATEMENT OF CREDENTIAL HOLDERS AFTER FIVE YEARS

The Section discussed how they would handle reinstatement of credential holders if a person applies for reinstatement in less than five years. The Section took the following action.

MOTION: Crystal Berg moved and seconded by Douglas Knight, that applicants who are applying for reinstatement less than five years, after their credential has lapsed, who are working full time as a social worker in another state, have passed the ASWB, and held a credential in Wisconsin do not have to retake the national and state examinations. Motion carried unanimously.

DISCUSSION REGARDING MULTIPLE CREDENTIALS AND RENEWALS

At the last meeting, Douglas Knight informed the Section that when an individual moves to another level of credentialing it appears that their old one may still be on the system and they are getting renewal notices for that old credential level.

Kimberly Nania, Bureau Director checked into this for the Section and reported that this is the way the computer system is set up. Unfortunately, due to budget constraints, it does not appear likely that the problem can be fixed at this time.

REVIEW OF DRAFT CORRESPONDENCE REGARDING PSYCHOMETRIC TESTING - GEORGE KAMPS

The Section postponed this topic due to information to be presented by Peter Fabian before the MFTPCSW Joint Board in September 2003. George Kamps will submit a draft letter to John Schweitzer, Legal Counsel to present at the Joint Board meeting.

DISCUSSION REGARDING CAPSTONE FOR THE TRAINING CERTIFICATE

This Section discussed this topic and took the following action:

MOTION: Jennifer Borup moved and seconded by Douglas Knight, to request changes be made to the administrative code to remove the CAPSTONE requirement from human services and other degrees. Motion carried unanimously.

AD-HOC COMMITTEE REPORT(S) GEORGE KAMPS

George Kamps shared with the Section that the Clinical Ad-Hoc Committee is planning on teleconference for September 22, 2003. Mr. Kamps will notify members via email and confirm their participation for this meeting by next week. Mr. Kamps will notify Kimberly Nania and Gina York regarding the number of participants, specific topic (s), and amount of time for the teleconference so appropriate arrangements and posting of the meeting can be made.

SCREENING PANEL REPORT

Crystal Berg reported the Screening Panel screened eight cases, one was opened, four were not opened and three needed more information.

REVIEW OF INQUIRIES RECEIVED BY LEGAL COUNSEL

Informational. John Schweitzer, Legal Counsel will respond to the email involving the following:

Question: Requested clarification regarding if someone can accumulate hours with a temporary APSW Certificate and whether these hours can be counted?

Answer: The Section said No.

SPEAKING ENGAGEMENT REQUESTS

The Section had no additional engagements to add at this meeting.

INFORMATIONAL ITEMS

CORRECTION TO ASWB MODEL SOCIAL WORK PRACTICE ACT

Douglas Knight provided information and a handout to the Section and John Schweitzer, Legal Counsel regarding a correction to the ASWB Model Social Work Practice Act.

VISITOR COMMENTS

Carol Thomas, Winnebago Mental Health, provided information regarding the implementation of Act 80 and the CADC-D certification. Ms. Thomas shared that many social workers chose to get the CADC-D voluntarily.

ADJOURN TO CLOSED SESSION

MOTION: Crystal Berg moved, seconded by Douglas Knight, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Crystal Berg-yes; Jennifer Borup-yes; George Kamps-yes, Douglas Knight-yes. Motion carried unanimously.

Open Session recessed at 12:10 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 1:12 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MONITORING REQUEST FOR FULL LICENSURE HEROLD HEROD

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to deny the request for reinstatement of licensure to Herold Herod. Motion carried unanimously.

APPEARANCE AND APPLICATION REVIEW KELLY DOBSON

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to withhold a decision regarding Kelly Dobson and request a copy of the disposition from her case to be sent to the Section for review at the next meeting, if received in time. John Schweitzer, Legal Counsel will send a letter to Ms. Dobson. Motion carried unanimously.

APPLICATION REVIEW

Applications were reviewed by the Section at a separate meeting on August 19, 2003 with Jan Neitzel.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

APPLICATIONS – LICENSED CLINIAL SOCIAL WORKERS

BELL, ROBERTA-exam-approved
DEMILL, LINDA-license-approved
GENIN, RENEE-exam-approved
GUMM, JOY-exam-approved
HARLEY, JOHN-license-approved
LECLOUX, MICHELLE-second review for exam-more information
LEWIS, KIMBERLY-third review for exam-more information
PLATSON, JOHATHON-exam-approved

APPLICATIONS – SOCIAL WORKER TRAINING CERTIFICATE

ABITZ, JANET-experience-more information
BACK, HEATHER-degree-denied
CROOKS, SUSAN-degree-denied
CASTNER, BRADLEY-degree-denied
CHRISTINE, DIEBALL-experience-approved
DIEBELL, DHRISTINE-experience-approved
HABERMAN, HEATHER-degree-denied
MANTEY, AMY-experience-approved
NEVICOSI, CARLO-course-approved
PETERSON, JODI-course-approved

APPLICATIONS – MISCELLANOUS REVIEW

DOBSON, KELLY-personal appearance
REITON, LEEANN-hours approved
GRIFF, MARY-personal appearance

APPLICATIONS – CLINICAL FOCUS

GRUEN, SUZANNE-approved
DUELLMAN, JARRED-not approved
REGET, JANET-approved

DIVISION OF ENFORCEMENT - CASE STATUS REPORT

The Division of Enforcement had no cases to close before the Section.

OTHER SECTION BUSINESS

DISCUSSION REGARDING KNOWLEDGE AND USE OF DSM IV ROLE IN DIAGNOSIS

The Section discussed during the today's closed session one additional question they wanted to add to the DSM IV list.

MOTION: Crystal Berg moved and seconded by Jennifer Borup, to accept the new question proposed in closed session and for it to be added to the DSM IV list by George Kamps. Motion carried unanimously.

ADJOURNMENT

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 1:34 p.m.